



ALLIANCE HOCKEY REFEREE POLICY MANUAL





ALLIANCE HOCKEY DEVELOPMENT

Referee Policy Manual

TABLE OF CONTENTS

PAGE

Referee Policy Manual

ALLIANCE HOCKEY Officials Code of Conduct	1
Meeting with Team Officials	2
Discipline of Officials	2
Dress Code and Physical Appearance Expectations	3
Grievances	4
Supervision and Performance Monitoring.....	5
ALLIANCE Hockey Officiating Program Instructors, Zone Coordinators and Supervisor of Officials.....	5
Recertification after an absence	6
Certification and Recertification Clinics	6





ALLIANCE HOCKEY DEVELOPMENT

Referee Policy Manual

OFFICIAL'S CODE OF CONDUCT

1. ALLIANCE Hockey officiating program participants are expected to conduct themselves in a manner that reflects favourably on the program and its officiating staff at all times.
2. ALLIANCE Hockey officiating program participants are accountable to their local refereeing group (if applicable), their Zone Coordinators, the Technical Director of Officials and the ALLIANCE Hockey administration for their behaviour.
3. ALLIANCE Hockey may discipline or remove from the ALLIANCE Hockey officiating staff any participant who violates the spirit or intent of ALLIANCE Hockey /OHF/HC policies and procedures or Hockey Canada's Officials' Code of Conduct.
4. ALLIANCE Hockey officiating program participants shall not engage in any dishonourable conduct in the performance of their duties. Dishonourable conduct includes, but is not limited to
 - a) profanity;
 - b) threatening, challenging, baiting, inciting, harassing or abusing any peer, on-ice official, off-ice official, player, team official, spectator, arena staff, league representative or league official;
 - c) failing to cooperate fully and openly with any ALLIANCE Hockey investigation and Discipline process arising from any incident;
 - d) intentionally violating any of the policies governing the conduct of ALLIANCE Hockey and / or its participants, including the generally applicable ALLIANCE Code of Conduct
 - e) showing favouritism;

-1-





ALLIANCE HOCKEY DEVELOPMENT

Referee Policy Manual

MEETINGS WITH TEAM OFFICIALS

1. Officials shall not invite a team official, General Manager or Club President into the official's dressing room. Inquiries and questions by these people are to be addressed outside the official's dressing room, in the presence of another on-ice official.
2. Officials shall not comment on player or team official suspensions. Inquiries about suspensions by team officials, players or parents are to be directed their league administration.

DISCIPLINE

1. Discipline at the ALLIANCE Hockey level shall be dealt with in the first instance by the official's Zone Coordinator, who has the authority to suspend an official for not more than 2 weeks for any one offence.
2. If the Zone Coordinator feels that the situation is of sufficient seriousness to warrant involvement of the ALLIANCE Hockey Technical Director of Officials, or if the matter warrants a suspension to the official of greater than 2 weeks, the matter shall be referred to the Technical Director of Officials (also referred to as "the Technical Director" or "the Technical Director") for disposition. The Technical Director has the authority to suspend an official for not more than 4 weeks for any one offence.
3. If the Technical Director feels that the situation is of sufficient seriousness to warrant involvement of the ALLIANCE Hockey Discipline Committee, or if the matter warrants a suspension to the official of greater than 3 weeks, the matter shall be referred to the ALLIANCE Hockey Discipline Committee for review and disposition.
4. Unless otherwise directed by the Technical Director, an official who has had a matter referred to the ALLIANCE Discipline Committee shall stand suspended pending the disposition of the matter by the Discipline Committee.

-2-





ALLIANCE HOCKEY DEVELOPMENT

Referee Policy Manual

DRESS CODE & PHYSICAL APPEARANCE EXPECTATIONS

1. ALLIANCE Hockey officiating program participants are expected to uphold a high standard of dress and personal hygiene when in public view and while en route to, during, or en route from a ALLIANCE Hockey assignment.
2. On ice officials, off ice officials and supervisors shall abide by the following off-ice dress code to and from their game assignments:
 - a) All levels of hockey – Unless a higher standard of attire is required, business casual is the minimum standard of dress. “Business casual” is a moderately formal manner of dress. It is a flexible concept which is more formal than casual attire. It embodies a standard of clothing which would be appropriate for a business meeting of mid level management in an office environment. While the definition will adapt to current fashion standards, there are some absolute rules including - no shorts, jeans, work clothes, coveralls, T-shirts, team logo headwear, team logo jackets, sandals.
 - b) Rep level hockey (ie. A, AA and AAA), Tournaments at all levels of hockey and MD level Playoffs – A **collared shirt and a tie**, or turtleneck shall be worn to and from all game assignments.
3. On ice attire shall be in conformity with Hockey Canada requirements. Cresting is allowed only on referee sweaters and only cresting approved by the Technical Director is permitted to be worn by on ice officials.

-3-





ALLIANCE HOCKEY DEVELOPMENT

Referee Policy Manual

GRIEVANCES

1. Participants of the ALLIANCE Hockey officiating program have the right to grieve any ALLIANCE level decision that affects them personally while conducting business for ALLIANCE Hockey.
2. Grievances shall be submitted **in writing** to the Technical Director through the local Zone Coordinator. The Technical Director shall deal with the grievance in the best interests of ALLIANCE Hockey.
3. The Technical Director does not have authority to deal with a grievance related to a decision of a higher ranking ALLIANCE administrative official / committee, the ALLIANCE Hockey Discipline Committee or the ALLIANCE Hockey Appeal Committee,
4. If the grieved decision is a decision of the Technical Director and involves a suspension of the official for a period in excess of 3 weeks, the Technical Director shall refer the grievance to the Discipline Committee for review and, if the Discipline Committee determines that a hearing is warranted, a hearing will be set up a decision rendered. If the Discipline Committee determines that no hearing is warranted, both the Technical Director and the grieving official shall be notified, and the decision of the Technical Director shall stand.
5. If the grieved decision is a decision of the Technical Director not involving a suspension of the official for a period in excess of 3 weeks, the decision of the Technical Director stands unless the Technical Director chooses to refer the matter to the Discipline Committee for review, and if warranted, a hearing and decision.

-4-





ALLIANCE HOCKEY DEVELOPMENT

Referee Policy Manual

SUPERVISION AND PERFORMANCE MONITORING

1. Supervisors of officials, under the direction of the Technical Director, will supervise the work performance of ALLIANCE HOCKEY on-ice officials. These supervisors shall observe the entire game when conducting any type of supervision.
2. The ALLIANCE Hockey Zone Coordinators will monitor the work performance of the supervising staff and officials in their region and shall provide to the Technical Director such reports as and when they are requested by the Technical Director.
3. The ALLIANCE Hockey Technical Director will monitor the quality of the work performance of the Zone Coordinators, certification and recertification program instructors, supervisors and officials.

ALLIANCE HOCKEY OFFICIATING PROGRAM INSTRUCTORS, ZONE COORDINATORS AND SUPERVISORS OF OFFICIALS

1. The Technical Director appoints all ALLIANCE Hockey Zone Coordinators, program instructors and supervisors of officials. Each Zone Coordinator, instructor and supervisor serves at the pleasure of the Technical Director.
2. ALLIANCE Hockey Zone Coordinators, program instructors and supervisors of officials are directly responsible to the Technical Director for the performance of their duties.
3. Any person may apply to become a program instructor or supervisor at any time. Such requests must be submitted in writing to the Technical Director through the Zone Coordinators. Applications must clearly indicate one's recent involvement in minor hockey and highlight one's officiating achievements. Letters must also make mention of any unique qualifications, training, and skills or experience that an applicant possesses which are relevant to the position sought.

-5-





ALLIANCE HOCKEY DEVELOPMENT

Referee Policy Manual

RECERTIFICATION AFTER AN ABSENCE

1. Officials who return to officiating after having not recertified for not more than the previous 5 season shall be reinstated at their last HCOP level (registered but not certified) if they attend an appropriate level recertification clinic and successfully pass the HCOP national exam at that level. Certification at their last HCOP level is dependent on the official passing a practical assessment.
2. Notwithstanding the preceding paragraph, any official returning after an absence of at least one season may elect to recertify at a lower HCOP level (registered but not certified) if they attend an appropriate level recertification clinic and successfully pass the HCOP national exam at that level. Certification at the new HCOP level is dependent on the official passing a practical assessment.

MINIMUM AGE REQUIREMENTS

1. ALLIANCE Hockey requires its on ice officials to be at least 14 years of age as of December 31st of the current hockey season.
2. On ice officials who are at least 14 years of age but not 16 years of age as of December 31st of the current hockey season are eligible to officiate only as level 1 HCOP officials.

CERTIFICATION AND RECERTIFICATION CLINICS

1. HCOP Certification clinics shall be held at such times and locations as are determined appropriate by the Technical Director.
2. Candidate officials who attend a certification clinic and who will be at least 16 years of age as of December 31st of the current hockey season are entitled, on the candidate's request, to write the certification exam closed book for their HCOP level 2. All others shall write the certification exam open book for their HCOP level 1.
3. HCOP recertification clinics in compliance with Hockey Canada requirements shall be held at such times and locations as are determined appropriate by the Technical Director.

-6-

